



## **AGENDA**

### **CHARTER AUTHORIZING PANEL**

May 17, 2017

Arkansas Department of Education

ADE Auditorium

8:30 AM

#### **I. Reports**

Presenter: Deborah Coffman

##### **1. Chair's Report**

Presenter: Deborah Coffman

##### **2. Charter Office Proposal to Develop and Implement Annual Reporting 3**

The Charter Unit is developing a plan to provide a comprehensive annual reporting system for charters. Attached are some example documents and tools used by NACSA to do this work. The Charter Unit plans to work in concert with all stakeholders to adapt these examples to tools. This is an ongoing process, and your input is welcome and valued.

Presenter: Alexandra Boyd

#### **II. Consent Agenda**

##### **1. Minutes--April 19, 2017 22**

Presenter: Freddie Scott

#### **III. Action Agenda**

##### **1. Request for Open Enrollment Public Charter School Amendment: Exalt Academy of Southwest Little Rock 25**

On November 13, 2013, the Charter Authorizing Panel approved the application for Exalt Academy of Southwest Little Rock. The charter is approved to serve students in grades K-8 with a maximum enrollment of 540. Representatives of Exalt Academy of Southwest Little Rock are appearing before the Charter Authorizing Panel to request an amendment to the current charter.

Presenter: Virginia Perry

2. Request for Open Enrollment Public Charter School Amendment: Little Rock Preparatory Academy 36

On November 3, 2008, the State Board approved the application for Little Rock Preparatory Academy. The charter is approved to serve students in grades K-8 with a maximum enrollment of 432.

Representatives of Little Rock Preparatory Academy are appearing before the Charter Authorizing Panel to request an amendment to the current charter.

Presenter: Virginia Perry

3. Request for Open Enrollment Public Charter School Amendment: Arkansas Virtual Academy 48

On October 13, 2003, the State Board approved the application for Arkansas Virtual Academy. The charter is approved to serve students in grades K-12 with a maximum enrollment of 2,000. Representatives of Arkansas Virtual Academy are appearing before the Charter Authorizing Panel to request an amendment to the current charter.

Presenter: Virginia Perry

## PART III. ANNUAL REPORT TEMPLATE

### How to Use This Tool

This sample template provides a sample format, structure, explanatory text, and performance measures that authorizers can adapt to develop their own basic annual charter school performance report format.

All content in this template—including the performance measures and descriptions—is meant only as an example.

This template is organized into the four main sections: School Overview, Academic Performance, Financial Performance, Organizational Performance.

In using this tool to develop your own Annual Performance Reports, you should:

- Build your report content and format around the measures, standards, and expectations each charter school is accountable for achieving, as established by applicable federal and state law and the school's charter contract.
- Summarize the school's performance on measures for the year in review—for the knowledge and benefit of the school, its stakeholders, and the general public. Include performance by grade level or subgroups to the extent possible.
- Indicate whether the school is meeting standards on each measure, according to the expectations established in law and/or the charter contract. This is important to identify both the school's strengths and any areas where improvement is needed.
- Briefly explain how the school is not meeting standards (if not self-evident). The "Notes" section can also be used to provide context, including factual information submitted by the school in response to the draft annual report, which provides a fuller understanding of the school's performance.

# ANNUAL PERFORMANCE REPORT FOR [CHARTER SCHOOL]

## Introduction

Every year, [AUTHORIZER] produces an Annual Performance Report for each charter school it oversees, for use by the school and other stakeholders. The report summarizes the school's academic performance, organizational performance (including legal compliance), and financial health and sustainability, according to the most recent data available for the year in review. The Annual Performance Report also provides an overview of the charter school's enrollment demographics for the year reviewed.

[AUTHORIZER] is committed to promoting high-quality education for public school students in [JURISDICTION]. This Annual Performance Report is produced in order to:

1. Provide timely information to the charter school on its performance relative to the standards and expectations established by applicable federal and state law and the charter contract.
2. Identify the school's strengths and any areas needing improvement.
3. Provide information that enables the community and the public to understand the school's performance, including its fulfillment of public obligations.

[ CHARTER SCHOOL ] AT A GLANCE  
[ YEAR ]

INDICATORS AND MEASURES	MEETS STANDARD?
<b>ACADEMIC PERFORMANCE</b>	
State and Federal Accountability	
Academic Proficiency	
Academic Growth	
Postsecondary Readiness	
School-Specific Academic Measure(s)	
<b>FINANCIAL PERFORMANCE</b>	
Near-Term Financial Health	
Financial Sustainability	
<b>ORGANIZATIONAL PERFORMANCE</b>	
Education Program Compliance (including services for special populations)	
Financial Management and Oversight	
Governance and Reporting	
Student and Employee Rights and Requirements	
School Environment	
Additional Obligations (if applicable)	

For each measure in this report, the school receives one of the ratings described below:

RATING	DESCRIPTION
Exceeds Standard	The school is exceeding expectations and showing exemplary performance. This rating only applies to academic performance.
Meets Standard	The school is performing well and meeting expectations for performance.
Does Not Meet Standard	The school has failed to meet minimum expectations for performance.
Falls Far Below Standard	The school falls far below the stated expectations and/or significant concern(s) are noted. The failures are material and significant to the viability to the school.

## SCHOOL OVERVIEW

SCHOOL NAME	
GRADES SERVED	
SCHOOL ADDRESS	
SCHOOL CONTACT INFORMATION	
SCHOOL WEBSITE	
NEIGHBORHOOD LOCATION	
AREAS SERVED	
LEADERSHIP	<i>[Names and titles of Board Chair and School Leader(s)]</i>
SCHOOL MISSION	<i>[School mission statement]</i>
TOTAL STUDENT ENROLLMENT IN [YEAR]	

### Student Demographics

GENDER	
Male	
Female	
RACE/ETHNICITY	
Asian/Pacific Islander	
Black	
Hispanic/Latino	
Multiracial & Other	
Native American	
White/Caucasian	
HISTORICALLY UNDERSERVED POPULATIONS	
Free or Reduced-Price Lunch	
Students with Disabilities	
English Language Learners	

K	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	

### Student Enrollment by Grade in [YEAR]

## I. ACADEMIC PERFORMANCE

### MEETS STANDARD?

This section provides an overview of the school's performance in the year reviewed on a variety of academic measures the school is accountable for achieving, as established by applicable federal and state law and the charter contract.

INDICATORS AND MEASURES	SCHOOL PERFORMANCE	MEETS STANDARD?	NOTES
STATE AND FEDERAL ACCOUNTABILITY		[RATING]	
State Rating			
STUDENT ACADEMIC PROFICIENCY		[RATING]	
Proficiency – English (All)			
Proficiency – English (Subgroups)			
Proficiency Comparison – English			
Proficiency – Math (All)			
Proficiency – Math (Subgroups)			
Proficiency Comparison – Math			
Proficiency – Science (All)			
Proficiency – Science (Subgroups)			
Proficiency Comparison – Science			
STUDENT ACADEMIC GROWTH		[RATING]	
Growth – English (All)			
Growth – English (Subgroups)			
Growth – Math (All)			
Growth – Math (Subgroups)			
Growth – Science (All)			
Growth – Science (Subgroups)			
POSTSECONDARY READINESS (HIGH SCHOOLS ONLY)		[RATING]	
Graduation Rate			
College Matriculation Rate			
SAT Performance			
ACT Performance			
SCHOOL-SPECIFIC ACADEMIC MEASURES (IF APPLICABLE)		[RATING]	
Mission-Specific Academic Goal(s)			
Additional Academic Performance Measures			

## II. FINANCIAL PERFORMANCE

### MEETS STANDARD?

This section provides an overview of the school's performance in the year reviewed, and a view of recent historical trends, on financial measures the school is accountable for achieving, as established by applicable federal and state law and the charter contract. These measures provide information about the school's financial health and sustainability.

### Near-Term Measures

- **Current Ratio** measures a school's ability to pay its obligations over the next 12 months (calculated as the ratio of short-term assets to short-term liabilities).
- **Unrestricted Days Cash on Hand** indicates how many days the school could operate without receiving additional funding (calculated as the school's total cash divided by the average daily cost to operate the school).
- **Enrollment Variance** shows how well the school is meeting its enrollment projections (calculated as actual enrollment divided by enrollment projection in the school's board-approved budget).
- **Debt Default** indicates whether a school is meeting its debt obligations or covenants.

### Sustainability Measures

- **Total Margin** measures a school's revenues compared to its expenses—i.e., did the school operate at a surplus or deficit in the given time period?
- **Debt to Asset Ratio** compares the school's financial liabilities to its assets.
- **Cash Flow** indicates the trend in the school's cash balance over a period of time (similar to Days Cash on Hand, but indicating long-term vs. near-term sustainability).
- **Debt Service Coverage Ratio** indicates a school's ability to cover its debt obligations in the current year.

	3-YR AVG.	FY15 VALUE	FY16 VALUE	MEETS STANDARD?	NOTES
NEAR-TERM MEASURES				[RATING]	
Current Ratio					
Unrestricted Days Cash on Hand					
Enrollment Variance					
Debt Default					
SUSTAINABILITY MEASURES				[RATING]	
Total Margin					
Debt to Asset Ratio					
Cash Flow					
Debt Service Coverage Ratio					



### III. ORGANIZATIONAL PERFORMANCE

#### MEETS STANDARD?

Charter schools are required to meet certain regulatory requirements and responsibilities as established by applicable state and federal law and their charter contracts. This section reports the school's overall performance in the year reviewed in fulfilling legal requirements and fiduciary/public stewardship responsibilities, and other measures relevant to organizational health and performance.

INDICATORS AND MEASURES	MEETS STANDARD?	NOTES
<b>EDUCATION PROGRAM COMPLIANCE</b>	[RATING]	
Implementing the material terms of the education program as defined in the current charter contract		
Complying with applicable education requirements		
Protecting the rights of students with disabilities		
Protecting the rights of English Language Learner (ELL) students		
<b>FINANCIAL MANAGEMENT AND OVERSIGHT</b>	[RATING]	
Meeting financial reporting and compliance requirements		
Following Generally Accepted Accounting Principles (GAAP)		
<b>GOVERNANCE AND REPORTING</b>	[RATING]	
Complying with governance requirements		
Holding management accountable		
Complying with reporting requirements		
<b>STUDENT AND EMPLOYEE RIGHTS AND REQUIREMENTS</b>	[RATING]	
Protecting the rights of all students		
Meeting attendance goals		
Meeting teacher and other staff credentialing requirements		
Respecting employee rights		
Completing required background checks		
<b>SCHOOL ENVIRONMENT</b>	[RATING]	
Complying with facilities and transportation requirements		
Complying with health and safety requirements		
Handling information appropriately		
<b>ADDITIONAL OBLIGATIONS</b>	[RATING]	
Complying with all other obligations		

**Governance Board Observation Report**  
**Rockbridge Montessori School**  
**April 14, 2017**

NON-NEGOTIABLE KEY PERFORMANCE INDICATORS	Rockbridge Montessori Feb 28, 2017	Rockbridge Montessori Mar 20, 2017	Rockbridge Montessori Mar 28, 2017	Rockbridge Montessori Apr 13, 2017	Rockbridge Montessori May 15, 2017	
<b>Complying with governance requirements</b>						
The meeting was properly advertised as a public meeting including access via technology services (teleconference, video conference, etc.)						
A quorum was established.	3... then 5	2				
The meeting started on time			6:05:00 PM			
The Board Packet was organized and provided to all meeting participants in a timely manner						
The agenda is clear and covered critical performance areas						
Board discussed, reviewed, revised or adopted policies.						
Board adequately handled public comments						
Appropriate board and staff assignments were made						
Board closed the meeting for executive session a specific legal purpose.			N/A	N/A		
Meeting facilitation protocol: motions, seconds, and voting, etc. are evident. Action items were taken with a quorum present.		No Meeting held				
<b>Holding management accountable</b>						
Board reviewed and approved/accepted the key financial reports and addressed financial challenges. (See "II. Financial Reporting Review" next page)						
Board reviewed student and/or school academic achievement and plan to address challenges?						
Board reviewed and addressed the school's operational performance and addressed challenges?						
<b>Complying with reporting requirements</b>						
<b>Complying with Safety and health requirements</b>						
<b>FOR CONSIDERATION</b>						
Board reviewed and/or are familiar with the charter contract						
Board reviewed and/ or approved contracts for staff or vendors.						
Board engaged in training/professional development or strategic planning.						
Diversity of board composition: (academics, finance, operations, parent, community, etc.)						
Board reviewed/discussed: Annual Report, Charter Renewal Application, Amendment Requests, School Improvement Plan, Fund Development, i.e., Line of Credit, Annual Audit, etc. School Leader's Performance Evaluation, Board's Self Evaluation						
Board members visited schools and classrooms						
Board members understand the school's mission, vision						

**LEGEND**

	Exceeds Standards
	Meets Standards
	Falls Below Standards
	Does Not Meet Minimum Standards

DRAFT

## NACSA Core Pre-Opening Monitoring Guidance and Sample Pre-Opening Protocol

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## WHAT ARE PRE-OPENING REQUIREMENTS?

Pre-Opening Requirements are a set of primarily compliance-based actions that a school must complete prior to opening its doors and starting instruction. Schools must demonstrate that there is sufficient demand (enrolled students) to warrant school opening. In addition, schools must demonstrate that the physical building and staff are ready to receive students for instruction. Pre-Opening Requirements usually consist of a combination of paper screening of compliance documents and an on-site visit to the school site to continue to build the collaborative relationship between the authorizer and the school staff that started during the charter application and approval process. A detailed list of actions required for schools to demonstrate their readiness to serve students is included in a sample Pre-Opening Protocol, below.

## WHY ARE PRE-OPENING REQUIREMENTS IMPORTANT?

Authorizers are under obligation to proactively monitor activity at all schools during the time between when new charters are awarded and when schools open. It is the authorizer's obligation to make the determination if a school has completed the necessary preparations and largely satisfied the necessary Pre-Opening Requirements before the school is allowed to open for instruction. **If the charter school does not complete the necessary Pre-Opening Requirements, and the authorizer determines that the enrollment is too low for the school to be financially viable, or the adults in the building and/or the physical structure are not ready to receive students for instruction, the authorizer must not provide the school with final authorization to open.** A delay in opening will be in effect until the authorizer can confirm that the school has satisfied all necessary Pre-Opening Requirements and all necessary documents are on file.

## WHAT CONSTITUTES A PRE-OPENING REQUIREMENT?

Pre-Opening Requirements represent the set of tasks that, once completed, will assist charter schools in coming into general compliance with applicable laws and regulations, as well as those that will facilitate effective and responsible management of school operations. Although charter school operators will likely identify additional tasks that they will need to complete during the critical time between charter authorization and the opening of the school, the tasks included in the Sample Pre-Opening Protocol (below) alert school founders to those tasks which may not be directly related to the school's education program but are essential to school operations, nonetheless.

Authorizers may also identify additional Pre-Opening Requirements beyond those already included in the template. It is appropriate for authorizers to add Pre-Opening Requirements to the template when these requirements will lay the groundwork for increasing the school's capacity to meet other performance expectations set by the school's authorizer. Any pre-opening requirements should be formally established to ensure their transparency and enforceability.

## HOW ARE PRE-OPENING REQUIREMENTS ORGANIZED?

Pre-Opening Requirements are organized by general categories, including: students, enrollment, and admissions; governance; budget; and transportation, among others. Each Pre-Opening Requirement should be assigned a specific due date. While some tasks within the sample protocol include suggested due dates, other due dates should be left to the discretion of each authorizer and should be populated before sharing Pre-Opening Requirements with schools. Under the "Documentation" column, the Sample Pre-Opening Protocol also indicates for school operators the specific documentation required for fulfilling particular terms. Finally, the template includes a column for authorizers to verify whether schools have met each Pre-Opening Requirement.

## **HOW SHOULD AUTHORIZERS MONITOR SCHOOLS' COMPLETION OF PRE-OPENING REQUIREMENTS?**

Authorizers monitor the completion of Pre-Opening Requirements through each school's timely and complete submission of appropriate documentation, as indicated within the template. In addition, it is appropriate for authorizers to conduct a short site visit to the school facility approximately one to two weeks prior to each school's first day of instruction. Regular contact with charter school operators can also inform authorizers about the progress each charter school is making toward completing the Pre-Opening Requirements.

## **HOW SHOULD AUTHORIZERS USE THE PRE-OPENING REQUIREMENTS PROTOCOL?**

The protocol below is informed by effective pre-opening protocols in use among NACSA's members nationwide. Authorizers who wish to adapt this general protocol should complete it by adding additional Pre-Opening Requirements (as necessary) for meeting local requirements, and by inserting due dates where necessary. Authorizers should then formally adopt the Pre-Opening Requirements Protocol and share it among newly authorized charter schools. Authorizers should also incorporate or reference the Pre-Opening Requirements in their charter contracts with schools and ensure that they have the authority to delay or stop a school from opening if it has not materially met the Pre-Opening Requirements.

PRE-OPENING REQUIREMENTS FOR: \_\_\_\_\_

DATE OF CHARTER APPROVAL: \_\_\_\_\_

TARGET SCHOOL OPENING DATE: \_\_\_\_\_

PLEASE DELIVER ALL DOCUMENTATION AND NOTIFICATION TO:

[AUTHORIZER NAME]

[AUTHORIZER MAILING ADDRESS]

*Failure to submit required documentation in a sufficient and timely manner may result in the authorizer taking action to postpone the opening of school. Additional documentation may be required prior to the start of the school year. The authorizer will provide written notice and a reasonable time for response to any additional requirements and/or changes to the following list:*

Category	Benchmark	Due Date	Documentation	Approved by Authorizer
Students, Enrollment, and Admissions	Enrollment and admissions policies are approved by school board, <i>if different from materials approved by the authorizer in the original application.</i>	Prior to recruiting or enrolling students	Enrollment and admissions policy	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Board-approved student code of conduct is on file and provided to students and families in a Student and Family Handbook.		Board-approved code of conduct  Copy of Student and Family Handbook	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Student admissions lottery conducted according to rules and regulations and waitlist		Required evidence to be determined by authorizer	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:

	maintained appropriately (if applicable)			
	50% of student enrollment target met		Roster of enrolled students, including name, address, grade, and prior school attended	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	80% of student enrollment target met		Roster of enrolled students, including name, address, grade, and prior school attended	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	95-100% of student enrollment target met	[Date should be early enough to allow school to submit a revised budget and for the authorizer to consider whether the school is likely to be financially viable with reduced enrollment.]	Roster of enrolled students, including name, address, grade, and prior school attended.  If a school does not reach 95% of planned enrollment well in advance of school opening, the school must submit a revised budget (see “Budget” section) and may be at risk of not opening.	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
Governance	Charter contract executed by Board		Board executed charter contract	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Organization is incorporated as a not-for-profit		Copy of charter holder’s certificate of incorporation or similar documentation	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Organization has secured federal		Copy of tax exempt letter	<input type="checkbox"/> Yes



	tax-exempt status		and federal tax identification number from IRS	<input type="checkbox"/> No Comments:
	Bylaws are executed by the board		Copy of executed bylaws	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Updated board roster (with officer designations) and organizational chart submitted		Board roster and organizational chart	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	First board meeting conducted		Copy of board meeting minutes	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
Educational Program	School calendar is final, including official start date, and complies with statutory and authorizer-specific requirements (if applicable)		School calendar including all key dates	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
Administration and Staff	Qualified school administrator hired	Within 10 days of hiring and no later than two weeks prior to school opening	Name, resume, and copies of administrator license(s) demonstrating compliance with certification requirements (if applicable)	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	All key leadership roles filled		Updated organizational or staffing chart with names filled in for all leadership roles.	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:

	All teaching positions filled	2 weeks prior to school opening	Copy of staff roster	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Health, safety, and criminal background checks completed for all school staff and volunteers that come into contact with students			<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Employees meet licensure and certification requirements	2 weeks prior to school opening	Copies of valid teaching and administrative licenses for applicable teachers and administrators	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Adequate Special Education and English Language Learner staffing in place to serve enrolled students	2 weeks prior to school opening	Documentation of students identified as requiring Special Education or ELL services and indication of how staffing will meet student needs in accordance with law and IEPs	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Board-approved personnel policies are provided to all staff in an Employee Handbook		Board-approved personnel policies  Copy of Employee Handbook	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
Management Contract (if applicable)	Management contract executed		Copy of executed agreement <i>approved by the authorizer</i> and signed by representatives of the management company and the school's board	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:

Budget	Board-approved budget for first fiscal year	On or before July 1	Copy of board-approved budget with detailed assumptions for all key revenues and expenditures	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Board-approved five-year budget		Copy of board-approved five-year budget aligned to provisions of approved charter application	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Detailed monthly cash-flow projection for first year of operation		Copy of monthly cash flow projections	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Revised budget if enrollment is below 95% of projections included in board-approved budget	<i>(Date should be early enough to allow school to submit a revised budget and for the authorizer to consider whether the school is likely to be financially viable with reduced enrollment.)</i>	Revised budget that demonstrates fiscal viability of school and ability to fulfill material terms of the approved educational program with reduced enrollment.  If revised budget does not demonstrate viability, the authorizer will delay or stop school opening.	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
Financial Management	Completed necessary state documents and requirements to generate payments		Documentation as determined by authorizer	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Board-approved fiscal controls policies and procedures		Copy of board-approved internal controls policies	<input type="checkbox"/> Yes <input type="checkbox"/> No

				Comments:
	Accounting system in place		Evidence of employment of or contract with accountant, bookkeeper, or person who will handle such duties	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
Facility	Viable facility secured	120 days prior to opening	Executed lease or copy of deed with physical address of viable facility	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Certificate of Occupancy	30 days prior to school opening, whichever is earlier	Certificate of occupancy	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Safety and Emergency Plan finalized	2 weeks prior to school opening	Safety and emergency plan	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Space meets program requirements (classrooms, special purpose space, restrooms meet requirements of program and number of students enrolled) and is accessible to all students		Inspection during pre-opening visit	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
Transportation	Contract with transportation provider ( <i>as applicable</i> )	30 days prior to school opening, whichever is earlier	Copy of agreement with transportation provider ( <i>as applicable</i> )	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
	Transportation plan ( <i>if applicable</i> ) including related health and safety certificates	2 weeks prior to school opening	Copy of health and safety certificates  Copies of criminal background checks for provider	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:

Food Service	Food service plan ( <i>if applicable</i> )	30 days prior to school opening, whichever is earlier	<p>Copy of food or vendor services contract</p> <p>Evidence of appropriate state and local health department inspections and licenses</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
Insurance	Appropriate and required coverage obtained	2 weeks prior to school opening	Proof of appropriate coverage from insurance provider that meets local and statutory requirements	<input type="checkbox"/> Yes <input type="checkbox"/> No Comments:

**Minutes  
Charter Authorizing Panel  
April 19, 2017**

The Charter Authorizing Panel met on Wednesday, April 19, 2017, in the auditorium of the Department of Education building. Deborah Coffman, Chair, called the meeting to order at 8:33 a.m.

Present: Deborah Coffman, chair; Dr. Mark Gotcher, Vice Chair; Stacy Smith; Bobby Lester; Dr. Ivy Pfeffer; Greg Rogers; Dr. Eric Saunders; Lisa Haley

Absent: Annette Barnes;

The transcription of this meeting may be accessed on the Arkansas Department of Education website at the following:

<http://www.arkansased.gov/about-ade/charter-authorizing-panel/minutes/archive/2016>

**Reports**

Ms. Coffman welcomed the members of the Panel and the audience.

Ms. Coffman provided the audience with instructions pertinent to the proceedings. There were no reports provided.

**Consent Agenda**

It was moved by Dr. Pfeffer, seconded by Dr. Saunders, and carried unanimously to approve the consent agenda.

Items included in the Consent Agenda: Minutes- March 15, 2017.

**Action Agenda**

Staff Attorney Jennifer Davis provided the Panel with directions for the proceedings. She also explained the public voting procedures to the Panel and the audience.

**A-1 Request for District Conversion Public Charter School Amendment: Cross County High School**

Dr. Matt McClure, Chief Learning and Financial Officer, presented the Panel with the Cross County High School amendment request.

A question and answer period followed.

It was moved by Dr. Saunders, seconded by Dr. Pfeffer, and carried unanimously to approve the amendment request.

**A-2 Request for District Conversion Public Charter School Amendment: Farmington Career Academies**

Clayton Williams, Assistant Principal, presented the Panel with the Farmington Career Academies amendment request.

A question and answer period followed.

It was moved by Dr. Saunders, seconded by Dr. Pfeffer, and carried unanimously to approve the amendment request.

**A-3 Request for Open-Enrollment Public Charter School Amendment: Arkansas Arts Academy**

Mary Ley, Superintendent, presented the Panel with the Arkansas Arts Academy amendment request.

A question and answer period followed.

It was moved by Dr. Gotcher, seconded by Dr. Saunders, and carried unanimously to approve the amendment request.

**A-4 Hearing and Potential Action on Open-Enrollment Public Charter School: Covenant Keepers Charter School**

Staff Attorney Jennifer Davis provided the Panel with directions for the upcoming proceedings. She also explained the public voting procedures to the Panel and the audience.

Dr. Valerie Tatum, Superintendent, provided a presentation on behalf of Covenant Keepers.

A question and answer period followed.

It was moved by Ms. Smith, seconded by Mr. Rogers, and carried by a vote of 6-to-1 to revoke the charter effective June 30, 2017.

**A-5 Hearing Continuation and Potential Action on Open-Enrollment Public Charter School: Rockbridge Montessori Charter School**

Staff Attorney Jennifer Davis provided the Panel with directions for the upcoming proceedings. She also explained the public voting procedures to the Panel and the audience.

A question and answer period followed.

It was moved by Ms. Smith, seconded by Dr. Gotcher, and carried by a vote of 5-to-1 to place Rockbridge Montessori School on a one (1) year probation with requirements for 90-day reports to the Charter School Office in the areas of finance, special education, governance, and compliance with the Arkansas Department of Education required reporting.

**Adjournment**

It was moved by Mr. Lester, seconded by Dr. Pfeffer, and carried unanimously to adjourn.

The meeting adjourned at 3:52 p.m.

*Minutes recorded by Freddie Scott*

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Deborah Coffman, Charter Authorizing Panel Chair



# EXALT ACADEMY OF SOUTHWEST LITTLE ROCK

SPONSORING ENTITY: EXALT EDUCATION, INC.

## MISSION STATEMENT

The Exalt Academy of Southwest Little Rock (EASW) will prepare students from educationally underserved areas of Southwest Little Rock for competitive colleges and advanced careers from an early age by ensuring mastery of the core subjects and developing the key behaviors required for success, citizenship and leadership in their communities and beyond.

## CURRENT DATA

Maximum Enrollment	540
Approved Grade Levels	K-8
Grades Served 2016-2017	K-4

### 2016-2017 Enrollment by Race

Two or More Races	4
Asian	0
Black	139
Hispanic	157
Native American/Native Alaskan	0
Native Hawaiian/Pacific Islander	0
White	7
<b>Total</b>	<b>307</b>

### 2016-2017 Enrollment by Grade

Kindergarten	70
1st Grade	82
2nd Grade	62
3rd Grade	36
4th Grade	57
5th Grade	0
6th Grade	0
7th Grade	0
8th Grade	0

### 2016-2017 Student Status Counts

Migrant	0
LEP	75
Gifted & Talented	0
Special Education	10
Title I	0
Source: District Cycle 4 Report	

### 2015-2016 Average Daily Attendance

	Q1	Q2	Q3	Q4
ADA	220.47	223.41	215.93	211.70
ADM	231.53	230.09	231.27	227.43
%	95.22%	97.10%	93.37%	93.09%

## BACKGROUND

Authorized November 13, 2013  
Contract Expiration June 30, 2019



ARKANSAS  
DEPARTMENT  
OF EDUCATION

**Charter Amendment Request Form**

**Charter Name:** Exalt Academy of Southwest Little Rock

**LEA Number:** 6055 700      **Phone Number:** 501-568-3279      **Submission Date:** 4/14/2017

**Charter Leader:** Christina Long

**Email Address:** tina.long@exaltacademies.org

**Type of Amendment Requested:**

☒ **Waiver**

**Waiver Topic:** Class Size and Teaching Load

**Statute/Standard/Rule to be Waived**

**Standards for Accreditation**

Section Number	Section Title
● 10.02	Class Size and Teaching Load

**Rationale for Waiver**

This waiver enables EASW to offer programs that cater to the unique needs of students and families. In grades K-5, EASW has a unique co-teaching schedule, which allows for 2 highly qualified teachers to serve a class of up to 34 students in a staggered schedule, with one teacher working from 7:30 am to 3:00 pm and the other teacher working from 8:30 am to 5:00 pm.

☒ **Other**

Change the method of our annual fiscal audit.

<b>EXALT ACADEMY OF SOUTHWEST LITTLE ROCK</b>	
<b>2017-2018 Fiscal Year Budget</b>	
<b>Revenue</b>	
<b><i>State</i></b>	
Foundation Funding	\$ 2,096,445.00
National School Lunch Act (NSLA)	\$ 479,104.00
Professional Development (PD)	\$ 6,576.00
Facility Funding	\$ 168,000.00
English Language Learners (ELL)	\$ 31,434.00
<b>Total State Revenue</b>	<b>\$ 2,781,559.00</b>
<b><i>Federal</i></b>	
Child Nutrition Reimbursement	\$ 243,097.00
Medicaid Reimbursement	\$ 13,467.00
Title I (Estimated)	\$ 103,365.00
Title II-A Professional Development	\$ 19,444.00
Title VI-B Special Education	\$ 58,045.00
<b>Total Federal Revenue</b>	<b>\$ 437,418.00</b>
<b><i>Other</i></b>	
E-Rate Reimbursement (Technology Support)	\$ 7,500.00
<b>Other Revenue Total</b>	<b>\$ 7,500.00</b>
<b>TOTAL REVENUE</b>	<b>\$ 3,218,977.00</b>
<b>Expenditures</b>	
<b><i>Personnel Service</i></b>	
Certified Salary	\$ 989,191.00
Classified Salary	\$ 172,080.00
Certified Benefits	\$ 383,856.00
Classified Benefits	\$ 66,604.00
Additional Compensation Certified	\$ 5,000.00
Additional Compensation Classified	\$ 5,000.00
Certified Substitutes	\$ 25,000.00
Classified Substitutes	\$ 5,000.00
<b>Personnel Service Total</b>	<b>\$ 1,651,731.00</b>
<b><i>Purchased Professional &amp; Technical Services</i></b>	
Board of Education Services	\$ 3,000.00
Consulting Educational	\$ 447,147.00
Student Assessment	\$ 13,250.00
Certified Professional Development	\$ 5,000.00
Classified Professional Development	\$ 1,576.00
Fiscal Audit & Form 990	\$ 22,000.00
Legal Support	\$ 5,000.00
Health Supplies	\$ 2,000.00
Technology Support	\$ 30,480.00
<b>Purchased Professional &amp; Technical Services Total</b>	<b>\$ 526,453.00</b>
<b><i>Purchased Property Services</i></b>	
Water/Sewer	\$ 3,500.00
Disposal/Sanitation	\$ 8,000.00
Custodial	\$ 51,000.00

Pest control	\$ 1,100.00
Lawn Care	\$ 6,000.00
Rent - Land and Building	\$ 290,000.00
Bus Lease	\$ 10,000.00
Printer/Copier Lease	\$ 12,000.00
Security	\$ 1,000.00
<b>Purchased Property Services Total</b>	<b>\$ 382,600.00</b>
<b><i>Other Purchased Services</i></b>	
Property & Liability Insurance	\$ 15,500.00
Telephone	\$ 3,100.00
Postage	\$ 2,000.00
Networking/Internet Service	\$ 6,000.00
Advertisement	\$ 3,750.00
Printing and Binding	\$ 1,750.00
Software	\$ 2,500.00
<b>Other Purchased Services Total</b>	<b>\$ 34,600.00</b>
<b><i>General Supplies &amp; Materials</i></b>	
Building Supplies	\$ 5,000.00
Classroom Supplies	\$ 3,750.00
Principal Incentive Program	\$ 1,000.00
Instructional Coach Incentive Program	\$ 1,000.00
Behavioral Interventionist Incentive Program	\$ 1,000.00
Office Supplies	\$ 20,000.00
Janitorial Supplies	\$ 7,000.00
Natural Gas	\$ 2,100.00
Electricity	\$ 26,400.00
Teacher Technology	\$ 4,000.00
Student Technology	\$ 8,000.00
Textbooks	\$ 35,000.00
<b>General Supplies &amp; Materials Total</b>	<b>\$ 114,250.00</b>
<b><i>Property</i></b>	
Furniture & Fixtures	\$ 15,000.00
<b>Property Total</b>	<b>\$ 15,000.00</b>
<b><i>Other Expenditures</i></b>	
Dues and Fees	\$ 10,000.00
Indirect Cost	\$ 3,246.00
Student Uniforms	\$ 10,520.00
Field Trips	\$ 1,500.00
Misc Expenditures	\$ 3,000.00
Student Meals	\$ 251,653.00
<b>Other Expenditures Total</b>	<b>\$ 279,919.00</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,004,553.00</b>
<b>PROJECTED SURPLUS (DEFICIT)</b>	<b>\$ 214,424.00</b>

**Exalt Academy of Southwest Little Rock**  
**Exalt Academy of South West Little Rock**  
**ENROLLMENT REPORT**  
**Enrollment Date: May 2, 2017**

Enrollment Count		01	02	03	04	KF	Race Totals
Black	Females	21	15	3	11	10	60
	Males	13	13	3	15	12	56
	<b>Gender Totals</b>	<b>34</b>	<b>28</b>	<b>6</b>	<b>26</b>	<b>22</b>	<b>116</b>
Hispanic	Females	15	10	7	12	19	63
	Males	21	17	13	13	15	79
	<b>Gender Totals</b>	<b>36</b>	<b>27</b>	<b>20</b>	<b>25</b>	<b>34</b>	<b>142</b>
Two or More	Females	1					1
	<b>Gender Totals</b>	<b>1</b>					<b>1</b>
White	Females			1	1		2
	Males	1	2				3
	<b>Gender Totals</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>		<b>5</b>
<b>Grade Totals</b>		<b>72</b>	<b>57</b>	<b>27</b>	<b>52</b>	<b>56</b>	<b>264</b>

# Exalt Academy of Southwest Little Rock Meal Status Counts

May 2, 2017 at 7:53:18 PM

Grade / Meal Status	01	04	Summary
01	38	34	72
02	30	27	57
03	13	14	27
04	28	24	52
KF	28	28	56
Summary	137	127	264

## 2016 ESEA DISTRICT REPORT

### EXALT ACADEMY OF SOUTHWEST LITTLE ROCK

**Superintendent:** CHRISTINA LONG

**LEA:** 6055700

**Enrollment:** 233

**Attendance:** 95.23

**Poverty Rate:** 100.00

**Address:** 6111 W 83RD ST

LITTLE ROCK, AR 72209

**Phone:** (501) 568-3279

**OVERALL DISTRICT STATUS:**

### PERCENT TESTED

PERCENT TESTED STATUS:	ACHIEVING					
	ELA			MATHEMATICS		
ESEA Flexibility Indicators	# Attempted	# Expected	Percentage	# Attempted	# Expected	Percentage
All Students	55	56	98.21	55	56	98.21
Targeted Achievement Gap Group	55	56	98.21	55	56	98.21
ESEA Subgroups	# Attempted	# Expected	Percentage	# Attempted	# Expected	Percentage
African American	29	29	100.00	29	29	100.00
Hispanic	26	26	100.00	26	26	100.00
White	n < 10	n < 10	n < 10	n < 10	n < 10	n < 10
Economically Disadvantaged	55	56	98.21	55	56	98.21
English Language Learners	24	24	100.00	24	24	100.00
Students with Disabilities	n < 10	n < 10	n < 10	n < 10	n < 10	n < 10

### 2016 STUDENT PERFORMANCE -- ENGLISH LANGUAGE ARTS

ESEA Flexibility Indicators	# Achieved	# Tested	Percentage	State Average % Achieved
All Students	5	52	9.62	47.87
Targeted Achievement Gap Group	5	52	9.62	36.87
ESEA Subgroups	# Achieved	# Tested	Percentage	State Average % Achieved
African American	2	29	6.90	27.81
Hispanic	3	23	13.04	41.05
White	n < 10	n < 10	n < 10	55.31
Economically Disadvantaged	5	52	9.62	37.65
English Language Learners	3	22	13.64	30.15
Students with Disabilities	n < 10	n < 10	n < 10	12.35

### 2016 STUDENT PERFORMANCE -- MATHEMATICS

ESEA Flexibility Indicators	# Achieved	# Tested	Percentage	State Average % Achieved
All Students	10	52	19.23	43.35
Targeted Achievement Gap Group	10	52	19.23	34.25
ESEA Subgroups	# Achieved	# Tested	Percentage	State Average % Achieved
African American	6	29	20.69	23.53
Hispanic	4	23	17.39	38.01
White	n < 10	n < 10	n < 10	50.35
Economically Disadvantaged	10	52	19.23	34.76
English Language Learners	4	22	18.18	31.69
Students with Disabilities	n < 10	n < 10	n < 10	12.35

## 2016 ESEA DISTRICT REPORT

### EXALT ACADEMY OF SOUTHWEST LITTLE ROCK

**Superintendent:** CHRISTINA LONG

**LEA:** 6055700

**Enrollment:** 233

**Attendance:** 95.23

**Poverty Rate:** 100.00

**Address:** 6111 W 83RD ST

LITTLE ROCK, AR 72209

**Phone:** (501) 568-3279

#### Percent Tested: Source and Use of Enrollment

For percent tested and school/district performance calculations, student enrollment files were downloaded from eSchool via TRIAND to establish the students expected to test. These files were downloaded April 29, 2016.

When students' test and enrollment records were matched by school and student state identifier, the demographic values from the enrollment files were used in ESEA calculations.

When a student had a test record, but a matching enrollment record was not found, the demographic values from the student's test record were used in ESEA calculations.

When a student had an enrollment record that did not match a test record, the demographic values from the student's enrollment record were used in ESEA percent tested calculations.

#### District Performance

The district performance results in this report include students who completed a full academic year (not highly mobile) and completed a regular or alternate assessment. Students who were considered highly mobile were excluded from the calculations. All grades are included in the district performance for each subject.

#### Average State Performance

The average state performance statistics listed in this report include students who completed a full academic year (not highly mobile) and completed a regular or alternate assessment. Students who were considered highly mobile were excluded from the calculations. All grades are included in the state averages for each subject.

**The school performance results in this report include students who completed a full academic year (not highly mobile) and completed a regular or an alternate assessment.**

**Report created on: 11/14/2016**





April 13, 2017

Commissioner Johnny Key  
Arkansas Department of Education  
Four Capitol Mall, Room 304-A  
Little Rock, AR 72201

Re: Request for Charter Amendment Hearing in May 2017

Dear Commissioner Key:

I am writing to respectfully request that the Charter Authorizing Panel consider a charter amendment request for Exalt Academy of Southwest Little Rock (EASW) at its hearing on May 17, 2017. I am also requesting a waiver of the 35-calendar day deadline to submit the amendment request for the May hearing.

In May 2017, we are seeking to appear before the Charter Authorizing Panel to request an amendment to the EASW charter changing our method of annual fiscal audit. This change would allow more flexibility in determining our preferred auditor from year-to-year.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink that reads 'Christina Long'. The signature is written in a cursive, flowing style.

Christina Long  
Superintendent



**Southwest  
Little Rock**

**MEMO**

**Date:** Thursday, April 13, 2017  
**To:** Arkansas Department of Education Commissioner Johnny Key  
**From:** Christian Yarberry, Exalt Education, Inc. Executive Director  
**Regarding:** Exalt Academy of Southwest Little Rock (EASW) Change of Fiscal Audit Explanation

---

**EASW Change of Fiscal Audit**

Explanation: We would like to amend our charter to reflect language that gives us the flexibility to determine our preferred auditor from year-to-year, as follows:

**EASW Current Charter Language**

"The first annual audit of the Exalt Academy of Southwest Little Rock will be conducted in a manner that is in accordance with state requirements. An excerpt of state laws pertaining to the public audits is included below for ease of reference including an outline of the information that will need to be provided to the Arkansas Department of Education (ADE) and the community.

The audit will be conducted within 9 months of the end of the first fiscal year of operation. If granted permission by the ADE, the Exalt Academy of Southwest Little Rock will use the following auditing firm.

Rami Kassissieh, CPA, Partner  
Hudson, Cisne & Co. LLP  
Certified Public Accountants  
11412 Huron Lane, Little Rock, Arkansas 72211  
Main: (501) 221-1000  
Email: [rkassissieh@hc-cpa.com](mailto:rkassissieh@hc-cpa.com)

The reason for requesting that Hudson, Cisne be retained is that this firm has audited the Little Rock Preparatory Academy's first three years of operation and has done an excellent job. Hudson, Cisne provides a level of staffing and diligent, individualized service that is beneficial. Hudson, Cisne understands the financial policies and management that is expected by an Exalt-managed school. The agreement with the auditor will stipulate that the audit must be completed and submitted to ADE no later than 9 months following the end of the first fiscal year of operation.

**EASW Proposed Charter Language**

Pursuant to Ark. Code Ann. § 6-11-105, Exalt Academy of Southwest Little Rock's financial statements will be audited annually in accordance with the Government Auditing Standards and the Office of Management and Budget Circular A-1133 or its successor by the Arkansas Division of Legislative Audit or a private CPA firm meeting the requirements of ADE Rules Governing Publicly Funded Educational Institution Audit Requirements. If using Legislative Audit or a private auditing firm, the Division of Legislative Audit or the firm will be notified by June 1.



# Arkansas Department of Education

*Transforming Arkansas to lead the nation in student-focused education*

**Johnny Key**  
*Commissioner*

May 2, 2017

**State Board  
of Education**

Mireya Reith  
*Fayetteville  
Chair*

Dr. Jay Barth  
*Little Rock  
Vice Chair*

Joe Black  
*Newport*

Susan Chambers  
*Bella Vista*

Charisse Dean  
*Little Rock*

Dr. Fitz Hill  
*Little Rock*

Ouida Newton  
*Poyen*

R. Brett Williamson  
*El Dorado*

Diane Zook  
*Melbourne*

Christina Long, Superintendent  
Exalt Academy  
6111 West 83<sup>rd</sup> Street  
Little Rock, Arkansas 72209

## **Re: Charter Authorizing Panel-Amendment Request**

Dear Dr. Long:

I received your letter dated April 13, 2017, requesting a waiver of Section 4.02.3 of the ADE Rules Governing Public Charter Schools that states requests for amendments will be heard at the February and October authorizer meetings, and Section 4.02.5 of the rules that requires amendment requests to be submitted thirty-five (35) days before the authorizer meeting where the amendment request will be heard.

Exalt Academy is requesting an amendment to change the auditing firm specified in the charter to allow for a more flexible approach in selecting its auditing firm. As you stated, Exalt Academy is asking for a waiver in order to have its amendment request considered by the Charter Authorizing Panel at an earlier meeting in order have it in place by the 2017-2018 school year.

Pursuant to Section 4.02.7 of the ADE Rules Governing Public Charter Schools, I will grant a waiver of the February/October amendment hearing dates and the 35-day requirement in order to allow this amendment request to appear on the May agenda of the Charter Authorizing Panel.

Sincerely,

Johnny Key  
Commissioner

Four Capitol Mall  
Little Rock, AR  
72201-1019  
(501) 682-4475  
ArkansasEd.gov

*An Equal  
Opportunity  
Employer*

**Little Rock Preparatory Academy**  
SPONSORING ENTITY: COLLEGIATE CHOICES, INC.

**CURRENT DATA**

Maximum Enrollment	432
Approved Grade Levels	K-8
Grades Served 2016-2017	K-8

**2016-2017 Enrollment by Race**

Two or More Races	1
Asian	0
Black	365
Hispanic	42
Native American/Native Alaskan	0
Native Hawaiian/Pacific Islander	0
White	3
<b>Total</b>	<b>411</b>

**2016-2017 Enrollment by Grade**

Kindergarten	36
1st Grade	63
2nd Grade	54
3rd Grade	55
4th Grade	52
5th Grade	36
6th Grade	40
7th Grade	42
8th Grade	33

**2016-2017 Student Status Counts**

Migrant	0
LEP	3
Gifted & Talented	0
Special Education	47
Title I	297
Source: District Cycle 4 Report	

**2015-2016 Average Daily Attendance**

	Q1	Q2	Q3	Q4
ADA	390.82	392.28	388.78	376.84
ADM	409.08	414.93	412.96	419.48
%	95.54%	94.54%	94.14%	89.84%

**BACKGROUND**

Authorized November 3, 2008  
Contract Expiration June 30, 2020

**Amendment Request Considered and APPROVED**

May 16, 2011

Add grades K-4

Waiver of Standards for Accreditation 10.02

**Amendment Request Considered and DENIED**

May 16, 2011

Add Exalt Education as the charter management organization

**Amendment Request Considered and APPROVED**

June 11, 2012

Relocation of middle school

Waivers of:

- 6-13-601 et seq. District Boards
- 6-14-101 et seq. School Elections
- 6-17-201 et seq. Personnel policies
- 6-17-301 Certified personnel
- 6-17-1501 et seq. Teacher Fair Dismissal
- 6-17-1701 et seq. Public School Employee Fair Hearing Act

**Amendment Request Considered and APPROVED**

May 13, 2013

Relocation

**Renewal Request**

February 19, 2014

Charter renewed for three years

Waivers of:

- 6-13-109 School Superintendent
- 6-17-17 Noninstructional duties
- 6-17-427 Superintendent license and mentoring
- 6-17-2201 et seq. Classified School Employee Minimum Salary Act
- 6-18-1001 et seq. Public School Student Services Act
- 6-20-2208(c)(6) Monitoring of expenditures (gifted and talented)
- 6-42-102 Rules and regulations (gifted and talented)
- 18.01 and 18.02 Standards for Accreditation
- ADE Rules for Gifted and Talented Program Approval
- ADE Rules Governing Educator Licensure
- Sections 1-7 of Arkansas Department of Education Rules Governing School
- District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites

**Designated a Priority School (5-8 campus)**

August 31, 2015

**Priority Status Hearing**

February 18, 2016

Panel voted to take no action

**Amendment Request Considered and APPROVED**

May 18, 2016

Relocate campus from 4520 S. University Ave. to 6711 W. Markham



ARKANSAS  
DEPARTMENT  
OF EDUCATION

**Charter Amendment Request Form**

**Charter Name:** Little Rock Preparatory Academy

**LEA Number:** 6049 700      **Phone Number:** 501-683-1855      **Submission Date:** 4/14/2017

**Charter Leader:** Christina Long

**Email Address:** tina.long@lrprep.org

**Type of Amendment Requested:**

☒ **Other**

Change the method of our annual fiscal audit.

<b>LITTLE ROCK PREPARATORY ACADEMY</b>	
<b>2017-2018 Fiscal Year Budget</b>	
<b>Revenues</b>	
<b><i>State</i></b>	
Foundation Funding	\$ 2,409,967.00
National School Lunch Act (NSLA)	\$ 477,528.00
Professional Development (PD)	\$ 10,740.00
English Language Learners (ELL)	\$ 8,275.00
<b>Total State Revenue</b>	<b>\$ 2,906,510.00</b>
<b><i>Federal</i></b>	
Child Nutrition Reimbursement	\$ 220,158.06
Medicaid Reimbursement	\$ 20,000.00
Title I (Estimated)	\$ 182,101.17
Title II-A Professional Development	\$ 23,756.15
Title VI-B Special Education	\$ 78,563.74
<b>Total Federal Revenue</b>	<b>\$ 524,579.12</b>
<b><i>Other</i></b>	
Student Activities	\$ 6,077.00
E-Rate Reimbursement (Technology Support)	\$ 15,000.00
<b>Other Revenue Total</b>	<b>\$ 21,077.00</b>
<b>TOTAL REVENUE</b>	<b>\$ 3,452,166.12</b>
<b>Expenditures</b>	
<b><i>Personnel Service</i></b>	
Certified Salary	\$ 892,789.76
Classified Salary	\$ 393,562.50
Certified Benefits	\$ 315,918.74
Classified Benefits	\$ 135,432.96
Additional Compensation Certified	\$ 5,000.00
Additional Compensation Classified	\$ 5,000.00
Certified Substitutes	\$ 25,000.00
Classified Substitutes	\$ 5,000.00
<b>Personnel Service Total</b>	<b>\$ 1,777,703.96</b>
<b><i>Purchased Professional &amp; Technical Services</i></b>	
Board of Education Services	\$ 5,000.00
Consulting Educational	\$ 501,637.56
Consulting Educational - Carryover	\$ 36,983.37
Student Assessment	\$ 5,673.00
Certified Professional Development	\$ 8,055.00
Classified Professional Development	\$ 2,685.00
Fiscal Audit & Form 990	\$ 22,000.00
Legal Support	\$ 7,000.00
Health Supplies	\$ 2,500.00
Technology Support	\$ 35,827.20
<b>Purchased Professional &amp; Technical Services Total</b>	<b>\$ 622,361.12</b>
<b><i>Purchased Property Services</i></b>	
Water/Sewer	\$ 10,000.00
Disposal/Sanitation	\$ 10,000.00
Custodial	\$ 87,500.00

Pest control	\$ 1,050.00
Technology Support - CIT	\$ 1,896.00
Technology Maintenance	\$ 5,000.00
Rent - Land and Building	\$ 271,788.00
Bus Lease	\$ 22,116.00
Printer/Copier Lease	\$ 50,000.00
Security Fee	\$ 11,182.34
<b>Purchased Property Services Total</b>	<b>\$ 470,532.34</b>
<b><i>Other Purchased Services</i></b>	
Property & Liability Insurance	\$ 8,300.97
Telephone	\$ 8,500.00
Postage	\$ 1,500.00
Bandwidth	\$ 600.00
Advertisement	\$ 2,000.00
Printing and Binding	\$ 2,000.00
Software	\$ 3,000.00
<b>Other Purchased Services Total</b>	<b>\$ 25,900.97</b>
<b><i>General Supplies &amp; Materials</i></b>	
Building Supplies	\$ 5,000.00
Classroom Supplies	\$ 6,000.00
Principal Incentive Program	\$ 2,000.00
Instructional Coach Incentive Program	\$ 2,000.00
Behavioral Interventionist Incentive Program	\$ 2,000.00
Office Supplies	\$ 4,000.00
Janitorial Supplies	\$ 8,100.00
Student Activities	\$ 6,077.00
Natural Gas	\$ 13,360.00
Electricity	\$ 55,000.00
Bus Fuel	\$ 4,500.00
Teacher Technology	\$ 8,000.00
Student Technology	\$ 14,632.27
Textbooks	\$ 25,000.00
<b>General Supplies &amp; Materials Total</b>	<b>\$ 155,669.27</b>
<b><i>Property</i></b>	
Fixed Asset	\$ 3,000.00
<b>Property Total</b>	<b>\$ 3,000.00</b>
<b><i>Other Expenditures</i></b>	
Dues and Fees	\$ 5,000.00
Indirect Cost	\$ 4,000.00
Student Uniforms	\$ 10,000.00
Field Trips	\$ 2,200.00
Student Meals	\$ 243,807.38
<b>Other Expenditures Total</b>	<b>\$ 265,007.38</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,320,175.04</b>
<b>PROJECTED SURPLUS (DEFICIT)</b>	<b>\$ 131,991.08</b>



# Little Rock Preparatory Academy

## ENROLLMENT REPORT

Enrollment Date: May 2, 2017

Enrollment Count		01	02	03	04	05	06	07	08	KF	Race Totals
Asian	Females				1						1
	Gender Totals				1						1
Black	Females	28	24	21	24	10	13	22	11	16	169
	Males	29	21	27	20	22	19	13	10	19	180
	Gender Totals	57	45	48	44	32	32	35	21	35	349
Hispanic	Females	2	3	3	2	2	1	2	5	1	21
	Males	2	3	2	3	4	2	4	1	1	22
	Gender Totals	4	6	5	5	6	3	6	6	2	43
Two or More	Males		1								1
	Gender Totals		1								1
White	Females							1			1
	Males							1	1		2
	Gender Totals							2	1		3
Grade Totals		61	52	53	50	38	35	43	28	37	397

# **Little Rock Preparatory Academy Meal Status Counts** **May 3, 2017 at 9:35:37 AM**

Grade / Meal Status	01	04	Summary
01	23	38	61
02	24	28	52
03	25	28	53
04	32	18	50
05	23	15	38
06	21	14	35
07	27	16	43
08	10	18	28
KF	10	27	37
Summary	195	202	397

## 2016 ESEA DISTRICT REPORT

### LITTLE ROCK PREPARATORY ACADEMY

**Superintendent:** BEN LINDQUIST  
**LEA:** 6049700  
**Enrollment:** 430

**Attendance:** 94.74  
**Poverty Rate:** 100.00

**Address:** 1616 S. SPRING ST  
 LITTLE ROCK, AR 72206  
**Phone:** (501) 683-1855

<b>OVERALL DISTRICT STATUS:</b>	<b>2014 NEEDS IMPROVEMENT</b>
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#### PERCENT TESTED

PERCENT TESTED STATUS:	ACHIEVING					
	ELA			MATHEMATICS		
ESEA Flexibility Indicators	# Attempted	# Expected	Percentage	# Attempted	# Expected	Percentage
All Students	265	265	100.00	265	265	100.00
Targeted Achievement Gap Group	265	265	100.00	265	265	100.00
ESEA Subgroups	# Attempted	# Expected	Percentage	# Attempted	# Expected	Percentage
African American	230	230	100.00	230	230	100.00
Hispanic	32	32	100.00	32	32	100.00
White	n < 10	n < 10	n < 10	n < 10	n < 10	n < 10
Economically Disadvantaged	265	265	100.00	265	265	100.00
English Language Learners	n < 10	n < 10	n < 10	n < 10	n < 10	n < 10
Students with Disabilities	24	24	100.00	24	24	100.00

#### 2016 STUDENT PERFORMANCE -- ENGLISH LANGUAGE ARTS

ESEA Flexibility Indicators	# Achieved	# Tested	Percentage	State Average % Achieved
All Students	60	243	24.69	47.87
Targeted Achievement Gap Group	60	243	24.69	36.87
ESEA Subgroups	# Achieved	# Tested	Percentage	State Average % Achieved
African American	52	209	24.88	27.81
Hispanic	7	31	22.58	41.05
White	n < 10	n < 10	n < 10	55.31
Economically Disadvantaged	60	243	24.69	37.65
English Language Learners	n < 10	n < 10	n < 10	30.15
Students with Disabilities	3	24	12.50	12.35

#### 2016 STUDENT PERFORMANCE -- MATHEMATICS

ESEA Flexibility Indicators	# Achieved	# Tested	Percentage	State Average % Achieved
All Students	70	243	28.81	43.35
Targeted Achievement Gap Group	70	243	28.81	34.25
ESEA Subgroups	# Achieved	# Tested	Percentage	State Average % Achieved
African American	60	209	28.71	23.53
Hispanic	10	31	32.26	38.01
White	n < 10	n < 10	n < 10	50.35
Economically Disadvantaged	70	243	28.81	34.76
English Language Learners	n < 10	n < 10	n < 10	31.69
Students with Disabilities	1	24	4.17	12.35

## 2016 ESEA DISTRICT REPORT

### LITTLE ROCK PREPARATORY ACADEMY

**Superintendent:** BEN LINDQUIST  
**LEA:** 6049700  
**Enrollment:** 430

**Attendance:** 94.74  
**Poverty Rate:** 100.00

**Address:** 1616 S. SPRING ST  
LITTLE ROCK, AR 72206  
**Phone:** (501) 683-1855

#### Percent Tested: Source and Use of Enrollment

For percent tested and school/district performance calculations, student enrollment files were downloaded from eSchool via TRIAND to establish the students expected to test. These files were downloaded April 29, 2016.

When students' test and enrollment records were matched by school and student state identifier, the demographic values from the enrollment files were used in ESEA calculations.

When a student had a test record, but a matching enrollment record was not found, the demographic values from the student's test record were used in ESEA calculations.

When a student had an enrollment record that did not match a test record, the demographic values from the student's enrollment record were used in ESEA percent tested calculations.

#### District Performance

The district performance results in this report include students who completed a full academic year (not highly mobile) and completed a regular or alternate assessment. Students who were considered highly mobile were excluded from the calculations. All grades are included in the district performance for each subject.

#### Average State Performance

The average state performance statistics listed in this report include students who completed a full academic year (not highly mobile) and completed a regular or alternate assessment. Students who were considered highly mobile were excluded from the calculations. All grades are included in the state averages for each subject.

**The school performance results in this report include students who completed a full academic year (not highly mobile) and completed a regular or an alternate assessment.**

**Report created on: 11/14/2016**



## Little Rock Preparatory Academy

A Member of the Exalt Education Network

April 13, 2017

Commissioner Johnny Key  
Arkansas Department of Education  
Four Capitol Mall, Room 304-A  
Little Rock, AR 72201

Re: Request for Charter Amendment Hearing in May 2017

Dear Commissioner Key:

I am writing to respectfully request that the Charter Authorizing Panel consider a charter amendment request for Little Rock Preparatory Academy (LRPA) at its hearing on May 17, 2017. I am also requesting a waiver of the 35-calendar day deadline to submit the amendment request for the May hearing.

In May 2017, we are seeking to appear before the Charter Authorizing Panel to request an amendment to the LRPA charter changing our method of annual fiscal audit. This change would allow more flexibility in determining our preferred auditor from year-to-year.

Thank you for your consideration of this request.

Sincerely,

Christina Long  
Superintendent



## Little Rock Preparatory Academy

A Member of the Exalt Education Network

### MEMO

**Date:** Thursday, April 13, 2017  
**To:** Arkansas Department of Education Commissioner Johnny Key  
**From:** Christian Yarberry, Exalt Education, Inc. Executive Director  
**Regarding:** Little Rock Preparatory Academy (LRPA) Change of Fiscal Audit Explanation

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### LRPA Change of Fiscal Audit

Explanation: We would like to amend our charter to reflect language that gives us the flexibility to determine our preferred auditor from year-to-year, as follows:

### LRPA Current Charter Language

"Pursuant to Ark. Code Ann. § 6-11-105, Little Rock Preparatory Academy will annually request to participate in a legislative audit of all financial and programmatic operations of the school within nine months following the end of the fiscal year. The Division of Legislative Audit shall include all findings, comments, recommendations, and management letters. They shall be made available to the Department of Education and the Department of Workforce Education upon presentation of the audit to the Legislative Joint Auditing Committee. Each audit report shall reflect a determination of and report on compliance with requirements applicable to federal programs identified in the Schedule of Federal Financial Assistance for the audit year.

"Each audit report shall reflect determination of a report on whether the school has an internal control structure to provide reasonable assurance that it is managing federal assistance programs in compliance with applicable law and regulations, in accordance with all applicable state and federal legislation and regulations. The school audit report shall include, as a minimum, comments on substantial compliance with the provisions listed at Ark. Code Ann. § 6-1-101 that are in effect for the audit period."

### LRPA Proposed Charter Language

Pursuant to Ark. Code Ann. § 6-11-105, Little Rock Preparatory Academy's financial statements will be audited annually in accordance with the Government Auditing Standards and the Office of Management and Budget Circular A-1133 or its successor by the Arkansas Division of Legislative Audit or a private CPA firm meeting the requirements of ADE Rules Governing Publicly Funded Educational Institution Audit Requirements. If using Legislative Audit or a private auditing firm, the Division of Legislative Audit or the firm will be notified by June 1.



# Arkansas Department of Education

*Transforming Arkansas to lead the nation in student-focused education*

Johnny Key  
Commissioner

May 2, 2017

State Board  
of Education

Mireya Reith  
Fayetteville  
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Little Rock  
Vice Chair

Joe Black  
Newport

Susan Chambers  
Bella Vista

Charisse Dean  
Little Rock

Dr. Fitz Hill  
Little Rock

Ouida Newton  
Poyen

R. Brett Williamson  
El Dorado

Diane Zook  
Melbourne

Christina Long, Superintendent  
Little Rock Preparatory Academy  
6711 W. Markham Street  
Little Rock, Arkansas 72205

## Re: Charter Authorizing Panel-Amendment Request

Dear Dr. Long:

I received your letter dated April 13, 2017, requesting a waiver of Section 4.02.3 of the ADE Rules Governing Public Charter Schools that states requests for amendments will be heard at the February and October authorizer meetings, and Section 4.02.5 of the rules that requires amendment requests to be submitted thirty-five (35) days before the authorizer meeting where the amendment request will be heard.

Little Rock Preparatory Academy is requesting an amendment to change the auditing firm specified in the charter to allow for a more flexible approach in selecting its auditing firm. As you stated, LRPA is asking for a waiver in order to have its amendment request considered by the Charter Authorizing Panel at an earlier meeting in order have it in place by the 2017-2018 school year.

Pursuant to Section 4.02.7 of the ADE Rules Governing Public Charter Schools, I will grant a waiver of the February/October amendment hearing dates and the 35-day requirement in order to allow this amendment request to appear on the May agenda of the Charter Authorizing Panel.

Sincerely,

Johnny Key  
Commissioner

Four Capitol Mall  
Little Rock, AR  
72201-1019  
(501) 682-4475  
ArkansasEd.gov

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Opportunity  
Employer*

## ARKANSAS VIRTUAL ACADEMY

SPONSORING ENTITY: ARKANSAS VIRTUAL ACADEMY, INC.

### CURRENT DATA

Maximum Enrollment	2,000
Approved Grade Levels	K-12
Grades Served 2016-2017	K-12

#### 2016-2017 Enrollment by Race

Two or More Races	63
Asian	25
Black	215
Hispanic	107
Native American/Native Alaskan	19
Native Hawaiian/Pacific Islander	5
White	1658
<b>Total</b>	<b>2092</b>

#### 2016-2017 Enrollment by Grade

Kindergarten	96
1st Grade	100
2nd Grade	115
3rd Grade	116
4th Grade	156
5th Grade	171
6th Grade	241
7th Grade	265
8th Grade	325
9th Grade	218
10th Grade	143
11th Grade	98
12th Grade	48

#### 2016-2017 Student Status Counts

Migrant	0
LEP	0
Gifted & Talented	0
Special Education	274
Title I	2081
Source: District Cycle 4 Report	

#### 2015-2016 Average Daily Attendance

	Q1	Q2	Q3	Q4
ADA	1715.14	1761.3	1820.35	1773.61
ADM	1729.18	1771.24	1835.37	1791.29
%	99.19%	99.44%	99.18%	99.01%

### BACKGROUND

Authorized                                      October 13, 2003  
 Contract Expiration                      June 30, 2020

#### Renewal Request

Charter renewed for five years

April 9, 2007



**Amendment Request Considered and DENIED**

June 13, 2011

To increase enrollment from 500 to 1,500

**Renewal Request**

April 9, 2012

Charter renewed for three years

Waivers granted for the following:

6-5-405(b)(1)

6-10-110

6-13-109

6-13-615

6-17-201 et seq.

6-17-427

6-18-209(b)

6-18-503(a)(1)(C)(i)

6-18-511

6-18-706

6-21-413

Standards for Accreditation 15.03

ADE Rules Governing Nutrition and Physical Activity Standards

ADE Rules Governing Defibrillator Devices

ADE Rules Governing Discipline and School Safety Policies

**\* Act 1309 of 2013 allowed enrollment of 3,000 for open-enrollment virtual charters.**

**Amendment Request Considered and APPROVED**

November 13, 2013

Waivers granted for the following:

6-13-619(a)(1)(A)

6-13-619(c)(1)(A)

**Amendment Request Considered and APPROVED**

March 21, 2014

Waivers granted for the following:

6-15-903(a)(2)

6-15-1005(b)(5)

6-17-2403

6-18-210

6-18-503(A)(1)(c)(i)

6-18-1005(a)(6)

6-25-103

6-25-104

6-25-105

6-25-106

6-48-101 et seq.

Standards for Accreditation:

9.03.1.2

9.03.4

10.01.4

10.02.5

16.02

16.03

19.03

Sections 1-7 of ADE Rules Governing Personnel Policies, Salary Schedules

ADE Rules Governing Mandatory Attendance

**Renewal Request**

February 18, 2015

Charter renewed for five years

Amendment approved for enrollment of 2,000



ARKANSAS  
DEPARTMENT  
OF EDUCATION

**Charter Amendment Request Form**

**Charter Name:** Arkansas Virtual Academy

**LEA Number:** 6043      **Phone Number:** (501) 664-4225      **Submission Date:** 01/11/2017

**Charter Leader:** Dr. Scott Sides

**Email Address:** ssides@k12.com

**Type of Amendment Requested:**

☒ **Increase enrollment cap**

**Current cap**      2,000

**Proposed cap**      3,000

### Current Enrollment by Grade

Grade Level	Student Enrollment
K	103
1 <sup>st</sup>	101
2 <sup>nd</sup>	115
3 <sup>rd</sup>	108
4 <sup>th</sup>	155
5 <sup>th</sup>	161
6 <sup>th</sup>	152
7 <sup>th</sup>	179
8 <sup>th</sup>	230
9 <sup>th</sup>	213
10 <sup>th</sup>	147
11 <sup>th</sup>	115
12 <sup>th</sup>	53

## Demographics

Student Demography	Percentage of Students Enrolled
American Indian or Alaskan Native	1%
Asian	2%
Black or African-American	11%
Hispanic or Latino	2%
Native Hawaiian or Pacific Islander	<1%
White or Caucasian	84%
Economically Disadvantaged	68%
Special Education	15%
Gender	
Female	53%
Male	47%
Total Enrollment	1,832

## *Desegregation Assurances*

*The Arkansas Virtual Academy is seeking an amendment to increase its enrollment cap, phased in over a period of time, to 3,000 students. The Arkansas Virtual Academy's administrative offices are located within the boundaries of the North Little Rock School District (NLRSD). As such, the Arkansas Virtual Academy offers this Desegregation Analysis in accordance with the requirements of Ark. Code Ann. §6-23-106 to carefully review the potential impact its operation with this amendment request would have upon the school districts of the state as a whole, to comply with court orders and statutory obligations to create and maintain a unitary system of desegregated schools, but with particular attention to the NLRSD, Little Rock School District (LRSD), and the Pulaski County Special School District (PCSSD). Arkansas Virtual Academy has substantiated that the LRSD and the NLRSD have been found by the federal District Court to be unitary in all respects of their school operations. PCSSD has been determined by the federal District Court to be unitary in all respects concerning inter-district student assignment. The importance of the attainment of unitary status of the LRSD and the NLRSD, and the status of PCSSD as unitary in the area of inter-district student assignment, is that those school districts have no further obligations to comply with court orders in these areas. Therefore, the granting of this amendment to Arkansas Virtual Academy's open-enrollment public school charter cannot be said to have a negative impact on the PCSSD, LRSD, and NLRSD's ability to comply with any District Court Orders or statutory obligations to create and maintain a unitary system of desegregated public schools.*

*Arkansas Virtual Academy draws students from many school districts across the state, as well as students who were formerly in private schools or were home schooled, with its on-line offerings. Arkansas Virtual Academy provides particular opportunities to children, who for any number of reasons, are not able to attend school in a traditional school district. Many of the students enrolled at Arkansas Virtual Academy, therefore, would not be able to attend a traditional school district. Because all public school districts in Arkansas from which Arkansas Virtual Academy draws students are unitary in student assignment or otherwise not under any court orders to desegregate, the granting of its amendment request can have no negative affect on the desegregation efforts of any public school district in this state. Arkansas Virtual Academy is an open-enrollment public charter school and, therefore, must admit all applicants that apply, unless there are more applicants than spaces, in which case Arkansas Virtual Academy must fill spaces according to a random, anonymous lottery. Therefore, Arkansas Virtual Academy cannot predict its future student demographics.*

*As of January 9, 2017, Arkansas Virtual Academy's student enrollment is comprised of 1,832 students of which 2% are Asian, 11% are African American, 2% are Hispanic, 1% are Native American and 84% are Caucasian. The total of 1,832 students would have no material impact on the racial composition of the public school districts in Arkansas, which currently contain 477,268 students per the ADE Data Center. According to the 2016-2017 enrollment figures as maintained by the ADE Data Center, the total enrollment of Arkansas Virtual Academy is slightly less than .004% of that number. According to the 2016-2017 school year enrollment figures as maintained by the ADE Data Center, the NLRSD has a total of 8,405 students, the LRSD has a total of 22,759 students, and the PCSSD has a total of 12,199 students. A new, fourth school district in Pulaski County has opened for the 2016-2017 school year- the Jacksonville North Pulaski School District (formerly part of the PCSSD) (JNPSD). The 2016-2017 enrollment figure for the JNPSD, as maintained by the ADE Data Center, is 3,927 students. The combined student population of the four (4) Pulaski County School Districts is 47,290 students. Arkansas Virtual Academy's student enrollment of 1,832 students is equal to approximately 3.9% of the combined student population of the four (4) Pulaski County School Districts. At its full enrollment of 3,000 students, if the amendment is granted, Arkansas Virtual Academy's student enrollment would be equal to approximately 6.3% of the current combined student population of the four (4) Pulaski*

*County School Districts. In 2010, LRSD filed a motion to enforce the 1989 Settlement Agreement in the Pulaski County School Desegregation Case. The federal District Court permitted the Pulaski County open-enrollment public charter schools to intervene to present their arguments against the motion. That motion contends that the operation of open-enrollment public charter schools within Pulaski County interferes with the "M-M Stipulation" and the "Magnet Stipulation" On January 17, 2013, the United States District Judge D.P. Marshall, Jr. denied LRSD's Motion in these words:*

*"To sum up, LRSD and Joshua's motions fail because, after considering the undisputed facts, and considering those that are disputed in LRSD and Joshua's favor, no reasonable fact finder could conclude that the State is in material breach of the parties' 1989 Settlement Agreement as to open-enrollment charter schools in Pulaski County. The proof of any adverse effect beyond the margin on either the stipulation magnet schools or M-to-M transfers has not materialized. The cumulative effect of open-enrollment charter schools in Pulaski County on the stipulation magnet schools and M-to-M transfers has not, as a matter of law, substantially defeated the relevant purposes of the 1989 Settlement Agreement, the magnet stipulation or the M-to-M stipulation."*

*Little Rock School District, et al. v. North Little Rock School District et al., Lorene Joshua et al., Arkansas Virtual Academy, et al., Case No. 4:82-CV-866-DPM, U.S. District Court-Eastern Division of Arkansas Western Division, Document 4809, at page 29.*

*In January, 2014, Judge Marshall accepted a Settlement Agreement which effectively concluded the desegregation case. One of the provisions of the Settlement Agreement was the voluntary dismissal with prejudice of the LRSD's appeal to the Eighth Circuit Court of Appeals concerning charter school issues. On August 21, 2014, Judge Marshall signed an order which gave final approval to the Settlement Agreement and released the LRSD and NLRSD from the case.*

*In conclusion, Arkansas Virtual Academy submits that upon the basis of its review, no court orders or statutory obligations affecting the PCSSD, LRSD and NLRSD or any other public school district prohibit the State's charter school authorizer from granting an increase in the enrollment cap of an open-enrollment public charter school which enrolls students statewide and whose administrative offices are located within the boundaries of the NLRSD.*

## ARVA Budget - FY17-18 - 2440 Enrollment

		Annual Budget Projection FY17-18	
		Total	% of Revenue
<b>Managed Enrollments</b>			
K-8		1,680	
HS		760	
<b>Ending Enrollment (Avg. for Totals)</b>		2,440	
<b>Funding Sources</b>			
	Basic Formula Funding - K-8 and HS	\$ 16,222,684	91.4%
	Title I	\$ 789,385	4.4%
	Title IIA	\$ 193,026	1.1%
	Title VIB	\$ 501,849	2.8%
	ARMAC	\$ 36,436	0.2%
<b>Total Funding</b>		<b>\$ 17,743,381</b>	<b>100.0%</b>
<b>Instruction - Teachers</b>			
	Salaries	\$ 3,236,216	18.2%
	Benefits	\$ 772,555	4.4%
	Bonus	\$ 158,256	0.9%
	Travel	\$ 40,344	0.2%
	Phone	\$ 17,931	0.1%
	Instructional Materials	\$ 89,653	0.5%
	Curriculum Delivery	\$ 193,160	1.1%
	K12 Charges-3rd Party Teacher	\$ 83,160	0.5%
	Teacher Laptops	\$ 61,426	0.3%
	Non-Instructional Materials & Supplies	\$ 52,861	0.3%
	Conf., Teacher Training & Prof. Dev.	\$ 296,297	1.7%
	Printing, Mailing, Postage	\$ 7,172	0.0%
	Tuition reimb.	\$ 16,674	0.1%
	ISP	\$ 45,723	0.3%
	Non-K12 Other	\$ 5,000	0.0%
<b>Total Instruction - Teachers</b>		<b>\$ 5,076,427</b>	<b>28.6%</b>
<b>Instruction - Students</b>			
	Proctored Exams & Test Administration	\$ 311,468	1.8%
	Curriculum Delivery	\$ 4,832,624	27.2%
	Instructional Materials	\$ 3,140,208	17.7%
	Computer, Peripherals, & Software	\$ 644,024	3.6%
	ISP	\$ 175,635	1.0%
	Family Academic Support	\$ 333,191	1.9%
	K12 Charges Other (includes testing svcs/instr. Coaches)	\$ 534,529	3.0%
	Non-K12 Other	\$ 73,778	0.4%
<b>Total Instruction - Students</b>		<b>\$ 10,045,457</b>	<b>56.6%</b>
<b>Student and Family Services</b>			
	Special Ed Contracted Svcs & Other Related Exp.	\$ 965,755	5.4%
	School Events	\$ 8,000	0.0%
	School Premiums	\$ 9,219	0.1%
	Non-K12 Other	\$ 5,000	0.0%
<b>Total Student and Family Services</b>		<b>\$ 987,974</b>	<b>5.6%</b>



## ARVA Budget - FY17-18 - 2440 Enrollment

		Annual Budget Projection FY17-18	
		Total	% of Revenue
<b>School Administration &amp; Governance</b>			
	Educational Services	\$ 389,002	2.2%
	Incremental Fund Reserve (3%)	\$ 124,874	0.7%
	Legal Services	\$ 16,000	0.1%
	Auditing - External	\$ 33,800	0.2%
	Board Development & Training	\$ 1,500	0.0%
	Administrator Travel	\$ 36,616	0.2%
	Administrator Phone	\$ 4,224	0.0%
	Admin Computer, Peripherals, & Software	\$ 5,308	0.0%
	Non-K12 Administrative Staff Salaries	\$ 467,762	2.6%
	Non-K12 Administrative Staff Benefits	\$ 115,235	0.6%
	Non-K12 Administrative Staff Bonus	\$ 12,383	0.1%
	Consultants	\$ 7,596	0.0%
	Non-K12 Other	\$ 2,218	0.0%
<b>Total School Administration &amp; Governance</b>		<b>\$ 1,216,517</b>	<b>6.9%</b>
<b>Technology</b>			
	Technology Services	\$ 181,534	1.0%
<b>Total Technology</b>		<b>\$ 181,534</b>	<b>1.0%</b>
<b>Insurance / Facilities / Other</b>			
	Rent	\$ 55,000	0.3%
	Telephone	\$ 39,252	0.2%
	Internet Connection	\$ 9,000	0.1%
	Copier / Fax Lease	\$ 12,000	0.1%
	Outside Copying	\$ 456	0.0%
	Office Postage and Shipping	\$ 7,071	0.0%
	Office supplies and equipment	\$ 10,000	0.1%
	Computer equip. & installation	\$ 9,505	0.1%
	General Liability Insurance	\$ 70,788	0.4%
	Bank fees	\$ 2,400	0.0%
	Non-K12 Other	\$ 20,000	0.1%
<b>Total Insurance / Facilities / Other</b>		<b>\$ 235,472</b>	<b>1.3%</b>
<b>Total School Expenditures This Period</b>		<b>\$ 17,743,381</b>	<b>100.0%</b>
<b>Surplus/(Deficit)</b>		<b>\$ 0</b>	<b>0.0%</b>
<b>Fund Balance</b>		<b>\$ 486,681</b>	<b>2.7%</b>

## ARVA Budget - FY18-19 - 2675 Enrollment

		Annual Budget Projection FY18-19	
		Total	% of Revenue
<b>Managed Enrollments</b>			
K-8		1,800	
HS		875	
<b>Ending Enrollment (Avg. for Totals)</b>		<b>2,675</b>	
<b>Funding Sources</b>			
	Basic Formula Funding - K-8 and HS	\$ 17,777,959	91.5%
	Title I	\$ 851,294	4.4%
	Title IIA	\$ 211,532	1.1%
	Title VIB	\$ 549,961	2.8%
	ARMAC	\$ 39,929	0.2%
<b>Total Funding</b>		<b>\$ 19,430,676</b>	<b>100.0%</b>
<b>Instruction - Teachers</b>			
	Salaries	\$ 3,599,478	18.5%
	Benefits	\$ 859,331	4.4%
	Bonus	\$ 176,420	0.9%
	Travel	\$ 57,251	0.3%
	Phone	\$ 19,831	0.1%
	Instructional Materials	\$ 99,153	0.5%
	Curriculum Delivery	\$ 215,110	1.1%
	K12 Charges-3rd Party Teacher	\$ 83,160	0.4%
	Teacher Laptops	\$ 73,168	0.4%
	Non-Instructional Materials & Supplies	\$ 56,661	0.3%
	Conf., Teacher Training & Prof. Dev.	\$ 331,427	1.7%
	Printing, Mailing, Postage	\$ 7,932	0.0%
	Tuition reimb.	\$ 16,674	0.1%
	ISP	\$ 50,568	0.3%
	Non-K12 Other	\$ 5,000	0.0%
<b>Total Instruction - Teachers</b>		<b>\$ 5,651,162</b>	<b>29.1%</b>
<b>Instruction - Students</b>			
	Proctored Exams & Test Administration	\$ 341,328	1.8%
	Curriculum Delivery	\$ 5,294,273	27.2%
	Instructional Materials	\$ 3,440,872	17.7%
	Computer, Peripherals, & Software	\$ 697,183	3.6%
	ISP	\$ 192,474	1.0%
	Family Academic Support	\$ 395,100	2.0%
	K12 Charges Other (includes testing svcs/instr. Coaches)	\$ 575,248	3.0%
	Non-K12 Other	\$ 73,778	0.4%
<b>Total Instruction - Students</b>		<b>\$ 11,010,256</b>	<b>56.7%</b>
<b>Student and Family Services</b>			
	Special Ed Contracted Svcs & Other Related Exp.	\$ 1,058,343	5.4%
	School Events	\$ 8,000	0.0%
	School Premiums	\$ 9,219	0.0%
	Non-K12 Other	\$ 5,000	0.0%
<b>Total Student and Family Services</b>		<b>\$ 1,080,562</b>	<b>5.6%</b>

## ARVA Budget - FY18-19 - 2675 Enrollment

		Annual Budget Projection FY18-19	
		Total	% of Revenue
<b>School Administration &amp; Governance</b>			
	Educational Services	\$ 475,322	2.4%
	Incremental Fund Reserve (3%)	\$ 46,658	0.2%
	Legal Services	\$ 16,000	0.1%
	Auditing - External	\$ 33,800	0.2%
	Board Development & Training	\$ 1,500	0.0%
	Administrator Travel	\$ 36,616	0.2%
	Administrator Phone	\$ 4,224	0.0%
	Admin Computer, Peripherals, & Software	\$ 5,308	0.0%
	Non-K12 Administrative Staff Salaries	\$ 467,762	2.4%
	Non-K12 Administrative Staff Benefits	\$ 115,235	0.6%
	Non-K12 Administrative Staff Bonus	\$ 12,383	0.1%
	Consultants	\$ 7,596	0.0%
	Non-K12 Other	\$ 2,218	0.0%
<b>Total School Administration &amp; Governance</b>		<b>\$ 1,224,621</b>	<b>6.3%</b>
<b>Technology</b>			
	Technology Services	\$ 221,817	1.1%
<b>Total Technology</b>		<b>\$ 221,817</b>	<b>1.1%</b>
<b>Insurance / Facilities / Other</b>			
	Rent	\$ 55,000	0.3%
	Telephone	\$ 39,252	0.2%
	Internet Connection	\$ 9,000	0.0%
	Copier / Fax Lease	\$ 12,000	0.1%
	Outside Copying	\$ 456	0.0%
	Office Postage and Shipping	\$ 7,071	0.0%
	Office supplies and equipment	\$ 10,000	0.1%
	Computer equip. & installation	\$ 9,505	0.0%
	General Liability Insurance	\$ 77,575	0.4%
	Bank fees	\$ 2,400	0.0%
	Non-K12 Other	\$ 20,000	0.1%
<b>Total Insurance / Facilities / Other</b>		<b>\$ 242,258</b>	<b>1.2%</b>
<b>Total School Expenditures This Period</b>		<b>\$ 19,430,676</b>	<b>100.0%</b>
<b>Surplus/(Deficit) before 3% Reserve</b>		<b>\$ (0)</b>	<b>0.0%</b>
<b>Fund Balance</b>		<b>\$ 533,339</b>	<b>2.7%</b>

## ARVA Budget - FY19-20 - 3000 Enrollment

		Annual Budget Projection FY19-20	
		Total	% of Revenue
<b>Managed Enrollments</b>			
K-8		2,040	
HS		960	
<b>Ending Enrollment (Avg. for Totals)</b>		3,000	
<b>Funding Sources</b>			
	Basic Formula Funding - K-8 and HS	\$ 19,936,051	91.5%
	Title I	\$ 957,048	4.4%
	Title IIA	\$ 237,210	1.1%
	Title VIB	\$ 616,722	2.8%
	ARMAC	\$ 44,776	0.2%
<b>Total Funding</b>		<b>\$ 21,791,807</b>	<b>100.0%</b>
<b>Instruction - Teachers</b>			
	Salaries	\$ 3,956,344	18.2%
	Benefits	\$ 944,572	4.3%
	Bonus	\$ 194,263	0.9%
	Travel	\$ 66,374	0.3%
	Phone	\$ 21,731	0.1%
	Instructional Materials	\$ 108,653	0.5%
	Curriculum Delivery	\$ 237,060	1.1%
	K12 Charges-3rd Party Teacher	\$ 83,160	0.4%
	Teacher Laptops	\$ 84,909	0.4%
	Non-Instructional Materials & Supplies	\$ 60,461	0.3%
	Conf., Teacher Training & Prof. Dev.	\$ 373,731	1.7%
	Printing, Mailing, Postage	\$ 8,692	0.0%
	Tuition reimb.	\$ 16,674	0.1%
	ISP	\$ 55,413	0.3%
	Non-K12 Other	\$ 5,000	0.0%
<b>Total Instruction - Teachers</b>		<b>\$ 6,217,037</b>	<b>28.5%</b>
<b>Instruction - Students</b>			
	Proctored Exams & Test Administration	\$ 382,763	1.8%
	Curriculum Delivery	\$ 5,936,912	27.2%
	Instructional Materials	\$ 3,858,425	17.7%
	Computer, Peripherals, & Software	\$ 783,214	3.6%
	ISP	\$ 215,838	1.0%
	Family Academic Support	\$ 500,854	2.3%
	K12 Charges Other (includes testing svcs/instr. Coaches)	\$ 631,749	2.9%
	Non-K12 Other	\$ 73,778	0.3%
<b>Total Instruction - Students</b>		<b>\$ 12,383,533</b>	<b>56.8%</b>
<b>Student and Family Services</b>			
	Special Ed Contracted Svcs & Other Related Exp.	\$ 1,186,816	5.4%
	School Events	\$ 8,000	0.0%
	School Premiums	\$ 9,219	0.0%
	Non-K12 Other	\$ 5,000	0.0%
<b>Total Student and Family Services</b>		<b>\$ 1,209,035</b>	<b>5.5%</b>

## ARVA Budget - FY19-20 - 3000 Enrollment

		Annual Budget Projection FY19-20	
		Total	% of Revenue
<b>School Administration &amp; Governance</b>			
	Educational Services	\$ 656,688	3.0%
	Incremental Fund Reserve (3%)	\$ 64,743	0.3%
	Legal Services	\$ 16,000	0.1%
	Auditing - External	\$ 33,800	0.2%
	Board Development & Training	\$ 1,500	0.0%
	Administrator Travel	\$ 36,616	0.2%
	Administrator Phone	\$ 4,224	0.0%
	Admin Computer, Peripherals, & Software	\$ 5,308	0.0%
	Non-K12 Administrative Staff Salaries	\$ 467,762	2.1%
	Non-K12 Administrative Staff Benefits	\$ 115,235	0.5%
	Non-K12 Administrative Staff Bonus	\$ 12,383	0.1%
	Consultants	\$ 7,596	0.0%
	Non-K12 Other	\$ 2,218	0.0%
<b>Total School Administration &amp; Governance</b>		<b>\$ 1,424,072</b>	<b>6.5%</b>
<b>Technology</b>			
	Technology Services	\$ 306,454	1.4%
<b>Total Technology</b>		<b>\$ 306,454</b>	<b>1.4%</b>
<b>Insurance / Facilities / Other</b>			
	Rent	\$ 55,000	0.3%
	Telephone	\$ 39,252	0.2%
	Internet Connection	\$ 9,000	0.0%
	Copier / Fax Lease	\$ 12,000	0.1%
	Outside Copying	\$ 456	0.0%
	Office Postage and Shipping	\$ 7,071	0.0%
	Office supplies and equipment	\$ 10,000	0.0%
	Computer equip. & installation	\$ 9,505	0.0%
	General Liability Insurance	\$ 86,991	0.4%
	Bank fees	\$ 2,400	0.0%
	Non-K12 Other	\$ 20,000	0.1%
<b>Total Insurance / Facilities / Other</b>		<b>\$ 251,675</b>	<b>1.2%</b>
<b>Total School Expenditures This Period</b>		<b>\$ 21,791,807</b>	<b>100.0%</b>
<b>Surplus/(Deficit)</b>		<b>\$ (0)</b>	<b>0.0%</b>
<b>Fund Balance</b>		<b>\$ 598,082</b>	<b>2.7%</b>

## 2016 ESEA DISTRICT REPORT ARKANSAS VIRTUAL ACADEMY

**Superintendent:** SCOTT SIDES  
**LEA:** 6043700  
**Enrollment:** 1812

**Attendance:** 99.27  
**Poverty Rate:** 33.89

**Address:** 4702 WEST COMMERCIAL DR,  
 NORTH LITTLE ROCK, AR 721  
**Phone:** (501) 664-4225

<b>OVERALL DISTRICT STATUS:</b>	<b>2014 NEEDS IMPROVEMENT</b>
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### PERCENT TESTED

PERCENT TESTED STATUS:	ACHIEVING					
	ELA			MATHEMATICS		
ESEA Flexibility Indicators	# Attempted	# Expected	Percentage	# Attempted	# Expected	Percentage
All Students	1371	1392	98.49	1372	1394	98.42
Targeted Achievement Gap Group	980	998	98.20	981	1000	98.10
ESEA Subgroups	# Attempted	# Expected	Percentage	# Attempted	# Expected	Percentage
African American	137	141	97.16	137	141	97.16
Hispanic	56	59	94.92	57	59	96.61
White	1096	1109	98.83	1096	1111	98.65
Economically Disadvantaged	912	930	98.06	913	932	97.96
English Language Learners	n < 10	n < 10	n < 10	n < 10	n < 10	n < 10
Students with Disabilities	238	240	99.17	237	240	98.75

### 2016 STUDENT PERFORMANCE -- ENGLISH LANGUAGE ARTS

ESEA Flexibility Indicators	# Achieved	# Tested	Percentage	State Average % Achieved
All Students	491	1070	45.89	47.87
Targeted Achievement Gap Group	296	748	39.57	36.87
ESEA Subgroups	# Achieved	# Tested	Percentage	State Average % Achieved
African American	28	97	28.87	27.81
Hispanic	24	46	52.17	41.05
White	409	866	47.23	55.31
Economically Disadvantaged	287	689	41.65	37.65
English Language Learners	n < 10	n < 10	n < 10	30.15
Students with Disabilities	26	192	13.54	12.35

### 2016 STUDENT PERFORMANCE -- MATHEMATICS

ESEA Flexibility Indicators	# Achieved	# Tested	Percentage	State Average % Achieved
All Students	347	1069	32.46	43.35
Targeted Achievement Gap Group	198	747	26.51	34.25
ESEA Subgroups	# Achieved	# Tested	Percentage	State Average % Achieved
African American	19	97	19.59	23.53
Hispanic	11	46	23.91	38.01
White	290	865	33.53	50.35
Economically Disadvantaged	189	688	27.47	34.76
English Language Learners	n < 10	n < 10	n < 10	31.69
Students with Disabilities	25	191	13.09	12.35

## 2016 ESEA DISTRICT REPORT

### ARKANSAS VIRTUAL ACADEMY

**Superintendent:** SCOTT SIDES  
**LEA:** 6043700  
**Enrollment:** 1812

**Attendance:** 99.27  
**Poverty Rate:** 33.89

**Address:** 4702 WEST COMMERCIAL DR,  
NORTH LITTLE ROCK, AR 721  
**Phone:** (501) 664-4225

### Percent Tested: Source and Use of Enrollment

For percent tested and school/district performance calculations, student enrollment files were downloaded from eSchool via TRIAND to establish the students expected to test. These files were downloaded April 29, 2016.

When students' test and enrollment records were matched by school and student state identifier, the demographic values from the enrollment files were used in ESEA calculations.

When a student had a test record, but a matching enrollment record was not found, the demographic values from the student's test record were used in ESEA calculations.

When a student had an enrollment record that did not match a test record, the demographic values from the student's enrollment record were used in ESEA percent tested calculations.

### District Performance

The district performance results in this report include students who completed a full academic year (not highly mobile) and completed a regular or alternate assessment. Students who were considered highly mobile were excluded from the calculations. All grades are included in the district performance for each subject.

### Average State Performance

The average state performance statistics listed in this report include students who completed a full academic year (not highly mobile) and completed a regular or alternate assessment. Students who were considered highly mobile were excluded from the calculations. All grades are included in the state averages for each subject.

**The school performance results in this report include students who completed a full academic year (not highly mobile) and completed a regular or an alternate assessment.**

**Report created on: 11/14/2016**



**ARKANSAS**  
VIRTUAL ACADEMY<sup>SM</sup>

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fx 501.664.4226  
[www.arva.org](http://www.arva.org)

April 12, 2017

Commissioner Key,

The Arkansas Virtual Academy Board of Directors respectfully requests the opportunity to present an amendment request before the Charter Authorizing Panel. If it meets your satisfaction, we are prepared to present at the Charter Authorizing Panel's meeting which is scheduled to take place on May 17<sup>th</sup>.

The ARVA Board believes that the amendment detail, which was presented in the Panel's February meeting, should be revisited for two reasons. First, the ARVA Board believes that the opportunities afforded to students through enrollment planning, as described within the original amendment request, would allow us to continue to bolster our service to students. Secondly, it is important that I answer, to the full satisfaction of the Panel, any remaining questions related to our state reporting, as this was a point of emphasis during the February hearing.

We are grateful for your consideration of this request. Please feel free to contact me with any questions that you may have.

Respectfully submitted,

Scott Sides, Ed.D.





# Arkansas Department of Education

*Transforming Arkansas to lead the nation in student-focused education*

Johnny Key  
Commissioner

April 26, 2017

State Board  
of Education

Mireya Reith  
Fayetteville  
Chair

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El Dorado

Diane Zook  
Melbourne

Scott Sides, Superintendent  
Arkansas Virtual Academy  
4702 West Commercial Drive, Suite B  
North Little Rock, Arkansas 72116

## Re: Charter Authorizing Panel-Amendment Request

Dear Dr. Sides:

I received your letter dated April 12, 2017, requesting a waiver of Section 4.02.3 of the ADE Rules Governing Public Charter Schools that states requests for amendments will be heard at the February and October authorizer meetings.

Arkansas Virtual Academy is requesting an amendment to increase its enrollment cap from 2,000 to 3,000 students. As you stated, Arkansas Virtual Academy is asking for a waiver in order to have its amendment request considered by the Charter Authorizing Panel at an earlier meeting in order to allow more students into the school by the 2017-2018 school year.

Pursuant to Section 4.02.7 of the ADE Rules Governing Public Charter Schools, I will grant a waiver of the February/October amendment hearing dates in order to allow this amendment request to appear on the May agenda of the Charter Authorizing Panel.

Sincerely,

Johnny Key  
Commissioner

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